

# **Niles Discovery Church**

## **Alcohol Policy**

*In the interests of promoting the appropriate use of beer and wine, Niles Discovery Church has approved the following **policy** to govern the usage of beer and wine in connection with functions held in church facilities. It is anticipated that the use of beer and wine beverages in church facilities will only be incidental to, and not a focus of, the event where provided, and the consumption will be modest.*

**The policy** is provided to serve the following purposes:

- 1) *promote social responsibility in the incidental use of beer and wine;*
- 2) *to assure compliance with all applicable laws and regulations;*
- 3) *to assure that Niles Discovery Church is adequately protected under existing liability insurance policies.*

Niles Discovery Church allows limited use of beer and wine at specially approved events on its premises. With its use comes the expectation that all participants will conduct themselves in ways that adhere to all laws concerning alcohol as well as preserve the goals and image of the church, and assure the safety of other participants and the public.

### **Policy Regulations**

All applicable state, local, and federal laws and regulations with respect to alcoholic beverages must be adhered to by the sponsoring event organizer (“event organizer”), and guests.

Alcohol may only be served and consumed in the Social Hall and in the patio adjacent to the Social Hall.

Alcohol is not to be served at any Church sponsored event on Church premises. Receptions for funerals, memorial services, and weddings are exempt from this rule. If a family requests alcohol for one of these exemption items, they must adhere to the rules of this policy.

Whenever alcoholic beverages are served in any form, non-alcoholic alternatives shall always be offered in ample quantity with equal or better accessibility and attractiveness to those beverages containing alcohol. No embarrassment, discomfort or inconvenience should ever be experienced by those who prefer not to have alcohol.

At all functions, where any beverage is to be served, strong consideration shall be given to refraining from serving or making available any alcoholic beverages.

If, after due consideration, alcoholic beverages are offered:

- They are not to be promoted in any way which might imply any kind of ecclesiastical or social requirement to partake of them.

- They are not to be advertised in any form of publicity or printed matter, e.g. flyers and/or posters should say “food and beverages” rather than “food and wine.”
- Beer and wine shall not be served to or by minors. No one under 21 may handle any container that has alcohol in it, or has contained alcohol. This includes those who are serving and / or cleaning up.
- Server(s) must verify the I.D. of any person to whom alcohol is being distributed to confirm that they are at least 21 years of age.
- Beer and wine must be served from a completely separate table than the non-alcoholic beverages, must be clearly identified as beer and wine. However, this shall not prohibit an authorized server from providing drinks directly to participants.

The serving of beer and wine may not be the focus of the event. Moreover, beer and wine may be served only at an event where food is also served.

Alcohol served is limited to beer and wine brought onto the church premises by the event organizer. Hard liquor is not permitted.

**Alcohol cannot be sold**, including at fundraisers. Alcohol cannot be distributed at any event where an admission fee is required. No donations may be required for the distribution of alcohol.

Events at which alcohol is served may only be made open to members of the congregation, approved event organizers and their invited guests – never to the general public.

Any event where alcohol is served must be approved by the Ministry of Property and notification will be made by email by the Pastors to an opt-in email list of members of the congregation.

One or more dedicated servers provided by the event organizer must be identified to staff the beer and wine table for the duration of the event. The server(s) shall be in charge of properly serving and securing alcohol beverages at all times. All servers must sign the attached server responsibility statement.

The event organizer will inform their guests that open containers of alcohol (cups, beer cans, etc.) are not permitted outside the building, except for the patio adjacent to the Social Hall..

The event organizer must designate a person or persons responsible for ensuring that all policy regulations are adhered to during the event, including proper identification checks to ensure no one under 21 is consuming alcohol.

The event organizer, including vendors or caterers, must agree to defend and indemnify Niles Discovery Church against all claims and suits arising out of either the provision or consumption of alcohol. This defense and indemnity agreement includes reimbursement for legal fees and expenses incurred by or on behalf of Niles Discovery Church.

The event organizer must provide proof of insurance and/or a certificate of insurance acceptable to Niles Discovery Church providing liability coverage, including liquor liability, naming Niles Discovery Church as an additional insured, with a minimum policy limit of \$2,000,000.

The Church may require space usage groups larger than 50 participants to hire a licensed Security Guard to be on the premises during the event.

It will be the duty of the event organizer to prevent any guest or patron from driving a motor vehicle if that person appears to be under the influence of alcohol, and to offer rides for any person requiring one.

Beer and wine must not be stored on site before or after the event.

In the event of an evening function, the service of alcohol must cease one hour before the end of the event, or by 10:00 p.m., whichever is earlier.

A responsible member of Niles Discovery Church must be present to monitor compliance with this policy, and has the authorization to terminate the service of alcohol at their discretion. Compensation by the event organizer may be required.

This policy and an Indemnification Agreement must be signed for each event.

I have read, understand, and agree to be bound by the policies explained in this document in exchange for the use of Niles Discovery Church facilities for my event.

X

\_\_\_\_\_  
Sponsoring Event Organizer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
Event Name or Description (Please Print) & Event Date

## **SERVER RESPONSIBILITY STATEMENT**

I understand that our event is dedicated to the safe and responsible service of alcohol.

I will not knowingly serve alcohol to an underage or obviously intoxicated person.

I will not consume alcoholic beverages while on duty.

I have read and understand Niles Congregational Church's alcohol policy.

I understand that alcohol may only be served and consumed in the Social Hall and in the patio adjacent to the Social Hall.

I also recognize that my failure to follow the policy may result in negative consequences for my group or organization.

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Signature

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Date

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Printed Name

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Phone Number